

**CITY OF KANDIYOHI
MEETING OF COUNCIL
JANUARY 21, 2025**

The Kandiyohi City Council held their regular meeting on Tuesday, January 21, 2025, at the City Hall/Civic Center located at 432 Atlantic Avenue Kandiyohi, MN 56251. Present were Mayor Jon Lindstrand; Council Members Spencer Hunt, Scott McGillivray, and Jeff Clark; City Maintenance, Brandon Huls; and City Clerk/Treasurer, Julie Woltjer. Absent: Council Member Toby Giese and Fire Chief Jamie Swanson.

Mayor Lindstrand called the meeting to order at 7:00 p.m.

Council Meeting Guests: Sheriff Eric Tollefson

Pledge of Allegiance

CONSENT AGENDA ITEMS:

Approval of January 6, 2025, Council Meeting Minutes

Approval of Claims List(Payments) January 21, 2025

Department Reports:

- December 2024 Water and Sewer Report
 - Gallons of Fresh Water Pumped 1,079,000
 - Gallons of Wastewater Pumped 855,000

Council Member McGillivray motioned to approve the Consent Agenda Items. Council Member Hunt seconded the motion, motion carried.

PUBLIC FORUM

No New Items

REPORTS OF OFFICERS

Local Board of Appeals and Equalization: Meeting date will be April 14, 2025, from 6:00 to 6:30 p.m., notices will be posted and published in March.

Veterans Memorial Flags: Mayor Lindstrand wanted to inform residents that while the city is not required to match federal and state flag protocols, city staff make every effort to observe proper flag etiquette as conditions such as weather, time, and staff availability allow.

Flag Poles: The smaller telescoping flagpoles are not functioning properly. Public Works Supervisor Huls requested council approval to replace them with internal pulley-style poles, which would allow for easier raising and lowering, particularly during the winter months. The current telescoping poles are prone to freezing, preventing flags from being lowered to half-staff as needed. Council Member McGillivray motioned to purchase two new internal pulley flag poles for \$3,600 each. Council member Hunt seconded the motion, motion carried.

Locating Equipment: Council Member Hunt motioned to purchase new utility locating equipment for a total cost of \$22,495 with OSHA and USDA Community Development grants after verification from city auditor. Council member Clark seconded the motion, motion carried.

New Website Postcard: Council Member Clark motioned to order postcards from PrintMasters for promoting the new website and the alert subscription. The City council switched to the newer website provider due to the email and text alert subscription option for updating residents on the new street project. Council Member McGillivray seconded the motion, motion carried.

UNFINISHED BUSINESS

Water Meter at 6th Street Residence: Council Member Hunt motioned to make a payment plan for the average unbilled use for the meter that was not recording and to waive any penalties for the duration of the payment plan. Council member Clark seconded the motion, motion carried.

Speed Limit on Helen Avenue: Per state Statute 169.14 Speed Limits, Zones Subd. 5h. Speed limits on city streets. A city may establish speed limits for city streets under the city's jurisdiction other than the limits provided in subdivision 2 without conducting an engineering and traffic investigation. This subdivision does not apply to town roads, county highways, or trunk highways in the city. A city that establishes speed limits pursuant to this section must implement speed limit changes in a consistent and understandable manner. The city must erect appropriate signs to display the speed limit. A city that uses the authority under this subdivision must develop procedures to set speed limits based on the city's safety, engineering, and traffic analysis. At a minimum, safety, engineering, and traffic analysis must consider national urban speed limit guidance and studies, local traffic crashes, and methods to effectively communicate the change to the public.

The council sought guidance from Sheriff Tollefson regarding speed limit changes. He advised that any modifications must comply with state statutes; otherwise, the revised speed limits would not be legally enforceable. Given the complexity and cost of this process, the council inquired about the possibility of setting up a radar on Helen Avenue to identify optimal timeframes for monitoring speed violations.

In the spring, Public Works Supervisor Huls will install multiple mounting stubs throughout the city, allowing the existing radar speed sign to be relocated as needed. This will help track speeding in various problem areas and determine the most effective times for enforcement.

NEW BUSINESS

Building Inspector Agreement: Council member Clark motioned to accept the building inspector contract with the City of Willmar for 2025. Council Member McGillivray seconded the motion. Mayor Lindstrand called for a voice vote: McGillivray – Yes, Hunt – Yes, Clark – Yes, and Giese – Absent. Motion passes.

ANNOUNCEMENTS:

No New Announcements

ADJOURNMENT

Council Member Clark motioned to adjourn at 8:45 p.m., Council Member Hunt seconded the motion. No objections were made, and the meeting adjourned.

Respectfully submitted,

Julie Woltjer, MCMC
City Clerk/Treasurer

Claims List(Payments):

AED Smart Monitoring	Annual Maintenance & Monitoring	\$600.00
Anderson, Larson, Leitch	Attorney Fees	\$112.00
Banyon	Annual Payroll Software Support	\$865.00
Central Counties Co-Op	LP- Shop	\$626.68
Fastenal	Ice Melt	\$623.65
GLSSWD	Sewer Processing Fees	\$15,389.74
Hawkins	Water Chemicals	\$30.00
KPC	Bad Debt Write Off	\$1,047.95
Lakes Area Review	Legal Notice Publishing	\$115.50
MN Mayor's Association	Annual Dues	\$30.00
MN PEIP	Employee Insurance	\$3,877.34
MN Public Facilities Authority	Bond Interest Payments	\$9,220.00
MN Revenue	Employment Taxes	\$475.51
NCPERS	Employee Life Insurance	\$32.00
Payroll		\$1,657.73
PERA		\$297.39
Payroll		\$1,764.48
PERA		\$317.24
Uncommon USA	Veterans Memorial Flags	\$251.20
US Treasury	Employment Taxes	\$2,405.41
<u>Waste Management</u>	<u>City Refuse/Recycling</u>	<u>\$252.72</u>
Total Expenditures		\$39,991.54
City Portion of Fire Department Expenditures		\$220.48