

**CITY OF KANDIYOHI
MEETING OF COUNCIL
MARCH 18, 2024**

The Kandiyohi City Council held their regular meeting on Monday, March 12, 2024, at the City Hall/Civic Center located at 432 Atlantic Avenue Kandiyohi, MN 56251. Present were Mayor Jon Lindstrand; Council Members Jeff Clark, James Raddatz, and Scott McGillivray; City Maintenance, Brandon Huls; and City Clerk/Treasurer, Julie Woltjer. Absent: Council Member David Streich and Fire Chief Jamie Swanson

Mayor Lindstrand called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Council Meeting Guests: Jon Pauna and President Kevin Bucholz from Moore Engineering and Mitch Kliedon

Pledge of Allegiance

CONSENT AGENDA ITEMS:

Approval of March 4, 2024, Council Meeting Minutes.

Claims List(Payments) March 18, 2024

Department Reports:

February 2024 Water & Sewer Report

- Water Usage – 746,000 Gallons
- Sewer Usage – 943,000 Gallons

Council Member Raddatz motioned to approve the Consent Agenda Items. Council Member McGillivray seconded the motion, motion carried.

PUBLIC FORUM

No New Items

REPORTS OF OFFICERS

City on the Hill: Mayor Lindstrand, Clerk/Treasurer Woltjer and Kevin Bucholz from Moore Engineering met with Representatives Baker, Joy, and Perryman and Senators Rasmusson & Johnson to give them information about the upcoming infrastructure projects and that we were hoping for bonding and/or grants from the state.

Trees in Boulevard: Council Member McGillivray motioned to remove 2 trees on 3rd street boulevard due to appearance and disease for \$1,100 with stump removal included. Council Member Clark seconded the motion, motion carried.

Dudley Avenue: Council had asked Public Works Supervisor Huls to get quotes on added gravel to Dudley Ave after 7th street. Huls received the following quotes:

Voss Plumbing: \$7,500 for class 5 and labor or \$9,100 with fabric lining.

Crow River Construction: \$8,480 for class 5 and labor. No lining option provided.

Duininck Construction: \$9,703.72 for class 5 and labor. No lining option provided.

Council Member Clark motioned to proceed with the top cover of that 40 x 170-foot portion of Dudley Avenue, Council Member Raddatz seconded the motion, motion carried.

Council Member McGillivray motioned to use Voss Plumbing for the job with the lining included. Council Member Clark seconded the motion. Motion passes with Council Member Raddatz abstaining due to a conflict of interest.

Voting Booths: Council Member Raddatz motioned to approve two new voting booths for elections at a total of \$2,217.90 plus shipping. The Township of Kandiyohi voted to pay for one of the two voting booths at their township meeting since we share the same precinct. Council Member McGillivray seconded the motion, motion carried.

Park Equipment Grant: Council Member Clark motioned to have Council Member Raddatz start an application for Park Equipment. Council Member McGillivray seconded the motion, motion carried.

OLD BUSINESS

No Unfinished Business

NEW BUSINESS

Moore Engineering: President Kevin Bucholz and our engineer Jon Pauna from Moore Engineering provided an update on the phases for the upcoming infrastructure project, maps are posted at the Civic Center. The Council also discussed having a community meeting as soon as funding options get established.

Resolution 202404: Council Member Raddatz motion to accept Resolution 202404 A Resolution Transferring \$27,098.90 in Budgeted Capital Outlay Funds to an Assigned Fund to be Used for Future Grant Ineligible Infrastructure Expenditures for City Streets, Curbing, Water, Sanitary and Storm Sewer. Council Member Clark seconded the motion. Mayor Lindstrand called for a voice vote: Clark – Yes, Raddatz – Yes, McGillivray – Yes, and Streich – Absent. Motion Carried.

Resolution 202405: Council Member Clark motion to accept Resolution 202405 A Resolution Transferring \$9,968.13 in Franchise Fees to an Assigned Fund to be Used for Future Parks and Recreation Equipment and Infrastructure Needs. Council Member McGillivray seconded the motion. Mayor Lindstrand called for a voice vote: Clark – Yes, Raddatz – Yes, McGillivray – Yes, and Streich – Absent. Motion Carried.

Resolution 202406: Council Member Raddatz motion to accept Resolution 202406 A Resolution Transferring \$11,837.50 in Budgeted Public Works Equipment Funds to an Assigned Fund to be Used for Future Public Works Equipment Purchases. Council Member Clark seconded the motion. Mayor Lindstrand called for a voice vote: Clark – Yes, Raddatz – Yes, McGillivray – Yes, and Streich – Absent. Motion Carried.

Resolution 202407: Council Member Raddatz motion to accept Resolution 202407 A Resolution Authorizing the Application for \$5,000 in Grant Navigation Support for the City. Council Member Clark seconded the motion. Mayor Lindstrand called for a voice vote: Clark – Yes, Raddatz – Yes, McGillivray – Yes, and Streich – Absent. Motion Carried.

ANNOUNCEMENTS:

Kandiyohi Blood Drive: April 5, 2024, 11am-5pm

Kandiyohi Board of Appeals & Equalization: April 8, 2024, 6-6:30pm

Anderson Family Benefit: April 20, 2024, 8am-12pm

KIDD: June 7-9, 2024

ADJOURNMENT

Council Member Raddatz motioned to adjourn at 8:57 p.m., Council Member Clark seconded the motion. Meeting adjourned.

Next Council meeting will be on Monday, April 1, 2024, at 7:00 p.m.

Respectfully submitted,

Julie Woltjer
City Clerk

Claims List(Payments):

Anderson, Larson Law Office Attorney Fees	\$32.00
CDS Progressive Audit Billing	\$7,500.00
General Mailing Water Sample Shipping	\$119.58
Haug Implement Supplies	\$41.07
Kandiyohi County Auditor Annual Drainage Assessment	\$35.86
KJ's Quickstop Vehicle Fuel & Supplies	\$354.74
Mileage Reimbursement City on the Hill for Mayor & Clerk	\$267.74
MN PEIP Employee Insurance	\$3,883.80
Payroll	\$1,669.32
PERA	\$294.84
Payroll	\$2,091.37
PERA	\$316.57
Waste Management City Refuse	\$270.65
Total Expenditures	\$16,609.80

City Portion of Fire Department Expenditures \$213.25

