

**CITY OF KANDIYOHI  
MEETING OF COUNCIL  
March 20, 2023**

The Kandiyohi City Council held their regular meeting on Monday, March 20, 2023, at the City Hall/Civic Center located at 432 Atlantic Avenue Kandiyohi, MN 56251. Present were Mayor Jon Lindstrand; Council Members Jeff Clark, James Raddatz, and David Streich; City Maintenance, Brandon Huls; City Clerk, Julie Woltjer; and Fire Chief Jamie Swanson. Absent: Council Member Scott McGillivray.

Mayor Lindstrand called the meeting to order at 7:00 p.m.

Council Meeting Guests: Steve Lueders, Aaron Backman, Jeff Paffrath, and Sheriff Eric Tollefson

**CONSENT AGENDA ITEMS:**

Approval of March 6, 2023, Council Meeting Minutes.

Claims List(Payments) March 20, 2023

Department Reports: No New Items

Council Member Clark motioned to approve the Consent Agenda Items. Council Member Raddatz seconded the motion, motion carried.

**PUBLIC FORUM**

There was a complaint of a dog being neglected, just a reminder per city ordinance animals must have adequate shelter in freezing temperatures. They also need to be provided with regular food and water.

Sheriff Eric Tollefson was present to introduce himself to the City Council, and to see if the Council would have interest in a quarterly update on calls of service to the City of Kandiyohi.

**REPORTS OF OFFICERS**

**Generator** - Council Member Raddatz motioned to have public works apply for a couple grants for a new generator that can be used for the fire hall and necessary water utilities for a cost of \$40,000. If the grant applications are approved the remaining cost to the city would be around \$10,000. Council Member Streich seconded the motion, motion carried.

**Hydrant Flushing** – Public works plans to flush the hydrants on Thursday, April 20th, weather permitting. Please Check the Community Board for any updates.

**KIDD Tent** - Council Member Raddatz motioned to approve paying for a tent for KIDD from South Central Tent Rental for \$493.93 with budgeted funds. Council Member Clark seconded the motion, motion carried.

**Turnout Gear** – Council Member Raddatz motioned to approve applying for a DNR Fire Assistance 50/50 grant for two sets of turnout gear. Council Member Streich seconded the motion, motion carried.

**Hazmat Training** – Council Member Raddatz motioned to have Chief Swanson look into hazmat training.

**OLD BUSINESS**

The Fire Department is still looking into options for the disposal or repurposing of the pumper that was replaced late last year.

**NEW BUSINESS**

- a. **Parcel 50-250-0100**: The Property Owner of Parcel 50-250-0100 with a current street address of 517 Pacific Avenue Kandiyohi, MN 56251 would like to split the north section of the lot between Highway 12 and Pacific Avenue it into two parcels . The legal Description for the two Tracts shall be as follows:
  - i. Tract One: Lots 1, Lot 2, Lot 3, Lot 4, Lot 5, and Lot 6 of Block 22 of the record plat entitled Olney and McLaughlin's Addition to Kandiyohi, Kandiyohi County, Minnesota. Except that part lying northerly of a line drawn from the northeast corner of said Block 22 to a point on the west line of said Block 22 that is 25.6 feet south of the northwest corner of said Block 22, as measured along the west line of said block 22.

AND ALSO

Lot 22, Lot 23, and Lot 24 of Block 22 of said record plat entitled Olney and McLaughlin's Addition to Kandiyohi.
  - ii. Tract Two: Lot 7, Lot 8, Lot 9, Lot 10, Lot 11, and Lot 12, of Block 22 of the record plat entitled Olney and McLaughlin's Addition to Kandiyohi, Kandiyohi County, Minnesota, Except that part lying northerly of a line drawn Said Block 22 to a point on the west line of said Block 22 that is 25.6 feet south of the northwest corner of said Block 22, as measured along the west line of said block 22.

b. These Tracts will be split per a Certificate of Survey from Bonnema, Runke, Stern Inc. at the request of the current owner of parcel 50-250-0100 Home Agency Inc.

Tract One Parcel Number 50-250-0100 will maintain the service (fire) address of 517 Pacific Avenue Kandiyohi, MN 56251 and Tract Two will be added to parcel number 20-250-0170 with a street (fire) address of 537 Pacific Avenue Kandiyohi, MN 56251.

Council Member Raddatz motioned to accept the split of Parcel 50-250-0100 into the two tracts as described and the service addresses as provided. Council Member Streich seconded the motion. Mayor Lindstrand called for a voice vote: Clark Yes, Streich Yes, Raddatz Yes, and McGillivray Absent. Motion carried.

**Kandiyohi Housing Study:** Aaron Backman from Kandiyohi County and City of Willmar Economic Development Commission was present to give the City Council a presentation on the housing management analysis that was done late 2022.

- The City of Kandiyohi had a population increased in population size from 2010 to 2020 from a population of 491 to 569.
- Housing Recommendations over the next five years for the city are:
  - A single-family/townhome subdivision with 15 + lots
  - Single-level, market rate rental twin homes/townhomes (2-4 units)
  - A workforce rental housing apartment with 8 to 10 units.
- The median age for the city is 38.5 years old.
- Most of the population is under the age of 54.
- The Average household size is 2.29.
- The median income \$62,250
- The median sale price of single-family homes was \$159,000 in 2022.

**ANNOUNCEMENTS:**

**Blood Drive:** April 7, 2023, 11 AM - 5:00 PM

**ADJOURNMENT**

Council Member Raddatz motioned to adjourn at 9:06 p.m., Council Member Clark seconded the motion. Meeting adjourned.

Next Council meeting will be on Monday, April 3, 2023, at 7:00 p.m.

Respectfully submitted,

Julie Woltjer  
City Clerk

**Claims List(Payments):**

Border States Supply	Shop Supplies	\$39.30
Central Counties Cooperative	LP	\$1,151.70
CDS	Auditing	\$4,000.00
General Mailing	Water Sample Postage	\$32.63
Hawkins	Water Chemicals	\$40.00
Inflatable Fun	KIDD Inflatables	\$500.00
Mileage Reimbursement		\$285.58
MN PEIP	Employee Insurance	\$2,716.63
NCPERS	Employee Life Insurance	\$32.00
Payroll		\$636.66
Payroll		\$861.46
Payroll		\$36.94
PERA		\$330.24
Payroll		\$650.21
Payroll		\$795.81
PERA		\$317.37
Runnings	Street Supplies	\$99.98
Sand Electric	Civic Center Lighting	\$432.19
South Central Tent Rental	KIDD Tent	\$493.93
Tricia Stanghelle	Civic Center Cleaning	\$30.00
Visible	City Phones	\$80.00
Waste Management	City Refuse	\$238.66
Total Expenditures		\$13,801.29
City Portion of Fire Department Expenditures		\$1,088.09